



PAUL JONES First National Real Estate

APPLICATION FOR TENANCY

A SEPARATE APPLICATION MUST BE COMPLETED BY EACH ADULT OCCUPANT

PROPERTY APPLIED FOR _____

SURNAME _____ GIVEN NAMES _____

PRESENT ADDRESS _____

TEL. NO's _____ DATE OF BIRTH _____

LICENCE NO. _____ STATE _____ VEHICLE REGISTRATION _____ PASSPORT NO _____

NO. OF PETS: _____ TYPE _____ NO. OF OCCUPANTS: Adults _____ Children: _____

A COPY OF A CURRENT DRIVERS LICENCE OR OTHER SUITABLE IDENTIFICATION MUST BE SUPPLIED WITH APPLICATION

TENANCY HISTORY

PRESENT LANDLORD/AGENT _____ TEL NO's _____

ADDRESS OF PROPERTY _____ RENT _____ PERIOD OF TENANCY _____

PREVIOUS LANDLORD/AGENT _____ TEL NO's _____

ADDRESS OF PROPERTY _____ RENT _____ PERIOD OF TENANCY _____

REASON FOR LEAVING PRESENT ADDRESS _____

EMPLOYMENT DETAILS

PRESENT EMPLOYER _____ OCCUPATION _____

ADDRESS: _____ CONTACT NAME _____

PERIOD OF EMPLOYMENT _____ TELEPHONE _____

REFERENCES – PLEASE NO IMMEDIATE FAMILY

1. PERSONAL REFERENCE _____ TELEPHONE _____

RELATIONSHIP TO PERSONAL REFEREE _____

2. PERSONAL REFERENCE _____ TELEPHONE _____

CONTACT NAME IN CASE OF EMERGENCIES _____

ADDRESS _____ TELEPHONE _____

BANK OR BUILDING SOCIETY _____ BRANCH _____



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AUTHORITY BY THE APPLICANT

1. I have inspected the abovementioned premises and wish to take up tenancy for _____ months from _____ at a rental of \$ _____ per week/month and the rental to be paid is within my means.
2. I, the applicant, do solemnly and sincerely declare that I am not a bankrupt or an undischarged bankrupt and affirm that the information given is true and correct.
3. I understand and agree that Paul Jones First National will check the information I have given in this application with the nominated parties and Tenancy Reference Australia.
4. I understand that this application is subject to the owners approval and the present tenants giving vacant possession.
5. I acknowledge that the Terms and Conditions of the tenancy are contained in the Residential Tenancy Agreement, to be signed before the tenancy commences.
6. I acknowledge that once my application has been accepted I must pay a cash holding deposit, being equivalent to one week's rent, to the agent as soon as possible.

Applicants Signature _____ Date _____

MONIES DUE WHEN SIGNING LEASE

BOND (4 WEEKS RENT)	\$ _____
2 WEEKS/ 1 MONTH RENT IN ADVANCE	\$ _____
LEASE PREPARATION FEE	\$ _____
TOTAL PAYABLE	\$ _____
LESS HOLDING DEPOSIT PAID	\$ _____
BALANCE OWING	\$ _____

PAYMENT MUST BE MADE BY CASH, BANK CHEQUE OR MONEY ORDER ONLY

Residential Tenancy Agreement to be signed on _____ at _____ am/pm.

The applicant has paid a reservation fee of \$ _____ equivalent to _____ days rent to reserve the premises for a period of _____ days (calculated on the basis that one day reserved equals one days rent, subject to a maximum of seven days rent).